

## Intructions to authors

Submission of manuscripts:

Manuscripts should be typed on format A4, be single spaced with wide margins (**4 cm left, 4 cm right, 4.5 cm top, 4.5 cm bottom**) and consecutively numbered pages (bottom left).

- The first page should be designed as to accommodate, along with part of the text, the following (in that order, reading from top to bottom):

(a) the paper title and potential subtitle(s): Book Antiqua 11 bold, capital letters,

(b) The paper text: Book Antiqua 11

(c) the name and institution(s) of the author(s): Book Antiqua 11,

(d) an abstract, that shouldn't exceed 100 words: Book Antiqua 10 italics,

(e) Keywords: at least 3: Book Antiqua 10,

(f) a footnote containing detailed information related to the author(s) (name, full address, institution in which the author(s) work, telephone and fax numbers, e-mail address, as well as any other relevant information) Book Antiqua 9,

(g) a footnote, marked by an asterisk, containing potential acknowledgments.

- Formatting requirements: Everything should be single-spaced (main text, footnotes, bibliography, etc.) Type of font-paragraph format required..
- References in the main text should cite, inside parentheses, the surname of the author(s) and the year of publication, e.g. (Harisson, 1998). Bibliography at the end of the main text (after potential appendices, before potential tables or legends for figures) should contain publications relevant to the subject of the paper, listed in alphabetical order by the authors' surname, as follows:
  - a) For books: Hawawini, G. and Swary, I. (1990) *Mergers and acquisitions in the U.S. banking industry: Evidence from the capital markets*. Amsterdam: North-Holland
  - b) For articles in journals or periodicals: Griffiths, W. and Judge, G. (1992) 'Testing and estimating location vectors when the error covariance matrix is unknown', *Journal of Econometrics* 54, 121-138. Abbreviations are only accepted in the authors' first names.
- Footnotes should be as few and as short as possible (preferably devoid of tables or formulae), marked in the manuscript by superscripts in Arabic figures.
- Math should be numbered by consecutive, Arabic figures (such as (1), (2), etc.), placed on the right-hand side of the page.
- Tables should be numbered consecutively in Arabic figures and have a heading and a title. They should be placed on separate pages at the end of the text, after potential appendices and bibliography.
- Illustrations should be provided by the author(s) in separate sheets, in order for them to be reproduced as such and not be redrawn by the editors.
- Non-compliance to the above instructions gives the editors the right to return them in order for all necessary changes to be effected by the author(s). The latter are also held responsible for detecting potential errors.